

Elements *Of Style* Hair Salon and Day Spa

1115 Liberty Rd Eldersburg Md 21784. 410.795.9465 www.elementsofstylosalon.com

Bridal/ Large Guest Count Contract

Thank you for choosing Elements of Style for your Bridal/Large Guest event! We offer on-site hair and make-up services as well as in salon. You will find our pricing guides for both salon and off-site services in this contract, Cancellation policy and Deposit/Payment requirements.

We look forward to help making your special day or event beautiful!

Host _____ Today's Date _____

Street _____

city, state _____ Zip _____

Phone Daytime: _____ Evening _____ Cell _____

Email address _____

Please select which of the services you need: In Salon _____ Off-Site _____

For off-site events please provide the following:

Name of loaction/Business _____

Address _____

City, State _____ Zip Code _____

Phone _____ Event Co-Coordinator Name _____

Date of event _____ Time of event _____

This contract is a binding agreement for services between the host and Elements of Style Salon & Day Spa aka EOS

Event information

- Eos must receive all names and contact information of guest and services choices listed on page 2 of the contract.
- The above information is imperative in determining how long service providers will be required for your event needs
- Guest should arrive 20 minutes prior to the start time of services to fill out intake forms and relax (change into robes and slipper as necessary for spa events)
- Services will begin promptly at time indicated above with services being done in rotation between guest in the party
- Because our time is reserved specifically for your party, guest arriving late will not be guaranteed full treatment time and host will still be responsible for treatment reserved
- Any changes to the number of guest attending and or the date or time must be done 14 days prior to date of reservations as indicated above to avoid being charged the full amount of reservation.
- An 18% gratuity will be added to services for parties of three or more
- The host will be responsible for and charged the full amount of treatment reserved for any guest not in attendance the day of the reservation. Should any member of the party that we have on the contract not make their appointment the below signer is still liable for the cost if the contracted services.
- All payments must be charged to one form of payment for deposit and final day of wedding services.

Please initial and date _____

Cancellations

- Parties larger than 3 people we have a 14-day cancellation / reschedule policy.
- 50% of the service price scheduled for that day will be charged for cancellation and or changes made with in the cancellation window of appointment.
- No shows are charged in full.

Please initial and date_____

Payment

- The total remaining balance is due before the start of the sessions on the date of appointment.
- Early starting time before salon opens is \$15 for every 30 minutes.
- Any changes on the day of the event will be paid at the finish of the services (added guest, additional services, etc.)
- We cannot promise to service extra appointment without prior notice, but we will try
- All services and appointments for this day must all be billed to one payment method, services cannot be processed separately.
- A 50% deposit is required to hold date and time.

Please initial and date_____

Service Prices (in-salon only)

- Bridal hair trial \$69 (performed a few weeks before event)
- Bridal makeup trial \$40 / false lashes \$20
- Brides formal style / up do \$69
- Bridal party formals style/ up do \$69
- Bridal party makeup \$40
- False lashes \$20
- Blow dry long hair, curl or flat iron \$69
- Blow dry short hair \$32
- Flower girl age 8 under \$35 may be subject to change according to hair type
- Flower girl age 8 and under makeup (lips and shimmer) FREE

To help us serve you better and ensure that your wedding day runs smoothly, we ask that you and your wedding party please follow these simple guidelines

- Please arrive with clean dry hair. Using a styling product in your hair before blow-drying will help hold your style for the day.
- Wear a button up shirt for ease of changing into gowns without disturbing the up do/Style.
- An additional fee may be charged if you request a wash and blow dry or straightening. (This must be requested at the time of booking your party)
- Make sure your face is cleansed and moisturized prior to arrival.
- Bring any head pieces/veils and styling with you for your trial run.

OFF SITE PRICES

(Price based on a party of 2 or more)

- Brides formal style / up do \$200
- Bridal party formal style / up do \$150
- Bride makeup \$100
- False lashes \$15
- Blow dry long hair, curl or flat iron \$100
- Blow dry short \$50
- Flower girl age 8 under \$50
- Flower girl age 8 and under makeup (lips and shimmer) FREE

OFF SITE PRICES for 1 person Hair only

- Smaller intimate wedding with no bridal party only bride- hair only \$250

*Bridal hair trial run appointments are performed at the salon at the rate of \$69.00

*All hair must be clean and dry at the time of service.

*Bridal touch-up: \$100 for each hour to keep artist on site

*Please refer to page 4. For helpful guidelines to ensure a smooth running off-site styling event

Off-Site fees

- No travel fee within 30 miles of Eldersburg.
- Beyond 30 miles your will be charges \$2 a mile round trip.

Total miles _____ x \$2.00 = _____

- Bridal touch-up: \$100 for each hour to keep artist on site
- A gratuity of 18% will be automatically added to all parties
- Travel accommodations for overnight stay, accommodation paid, travel expense, hourly fee, parking fees are paid by even/bridal host
- Early starts- started before 8am it's an extra \$35 for every hour before (off site) starting time before 9 am in salon is \$15 for every 30 minutes.

I, _____ have read and fully understand all the above terms and conditions. I agree to them and consent to them as stated above.

_____ (signature)

Event information

Number of Guest _____ requested date and time of arrival _____

Please list the names of members in the party, (or guest) that you wish to schedule that day. Also list the services preference and the time they need to be completed by if a specific order is a concern

Name/role in party	Service / package requested	Cell number /email
1.) _____	_____	_____
2.) _____	_____	_____
3.) _____	_____	_____
4.) _____	_____	_____
5.) _____	_____	_____
6.) _____	_____	_____
7.) _____	_____	_____
8.) _____	_____	_____
9.) _____	_____	_____
10.) _____	_____	_____

11.) _____

12.) _____

Day of the wedding estimated cost \$ _____

Gratuity (18%) \$ _____

Extra fees \$ _____

Total \$ _____

Mileage round trip fee \$ _____

Early open fee \$ _____

Deposit (50%) \$ _____

Balance due \$ _____

Credit card information

Method paying	Master card	Visa	Discover
Card Number _____	_____	exp _____	card code _____

Name as appears on cards _____

Signatures _____ Date _____

By signing this document the client does agree to the term and conditions of this contract

Date of services will be reserved upon receiving the completed signed and dated contract, along with deposit

Name (print) _____ Date _____

Signature of client (host) _____

Essential information for your bridal/event service

To help us serve you better and ensure that your wedding day runs smoothly, we ask that you and your wedding party please follow these simple guidelines

Please arrive with clean dry hair. To help the hold of your hairstyle, you may apply any styling product before drying.

Additional fees may be charged if you request a wash and blow dry or straightening

Make sure your face is cleansed and moisturized prior to arrival to ensure that the make-up holds on

Bring pictures of makeup and hairstyle that you are interested in

Please bring in your headpiece veil and any hair accessories to try on to your trial run appointment.

Wear a button up blouse

Most importantly please be on time

To schedule an appointment or any questions please contact Kim or Tina 410-795-9465

Food and drink services for in salon services only

*Drinks- Soda, tea and coffee is complimentary

*Napkin, forks and plates will be provided

*Prices may change if supplier changes their pricing

Wrap deli tray

Tortilla wraps are filled with a variety of deli meats and cheeses. An assortment of wraps for you and your guests: Giant brand smoked turkey, Roast Beef, Ham & Swiss, Club or Tuna.

Large-Serves 10-12

_____ \$48

Finger sandwich platter

An assortment of finger sandwiches ready to serve. Great for tea or card parties or any time you would like a quick snack. All made with fresh white, rye or whole wheat breads and filled with Giant brand deli meats. Assortment includes: roast beef, turkey breast, cooked ham & Swiss or all white meat chicken salad.

Serves 10-15 people

_____ \$48

Bag of chips, single size for each guest

___ \$ 12

Fruit Tray

A bountiful array of colorful fruit is the perfect centerpiece for any morning, afternoon or evening event, or just for snacking. Filled with chunks of cantaloupe, honeydew, watermelon and pineapple arranged around seedless grapes. The perfect healthy finger food.

Serves 10-16

_____ \$35

Veggie tray

Always fresh and crisp, our garden vegetables are a party favorite. Loaded with celery sticks, broccoli & cauliflower florets, baby carrots and radishes. Includes Marzetti Ranch Dip.

Serves 10-12

___\$30

Breakfast favorite Tray

A freshly prepared assortment of fruit- filled strudel bites, scones and mini muffins, along with slices of pound cake and nut bread.

15 to 25

___\$30

Bagel tray

An assortment of 20 fresh, large NY style bagels, pre-sliced and served with cream cheese.

Serves 20

___\$ 30

Festive Cookie tray

A delicious selection of fancy cookies including butter spritz, Italian butter and rainbow sprinkles already to serve.

Serves20

___\$30

All food is paid in advance when placing your order. We need 7 days' notice for food orders, no refund on food orders

Credit card information

Method paying Master card, Visa Discover

Card Number _____ exp _____ card code _____

Name as appears on cards _____

Signatures _____ Date _____